

Degree Programs



Paralegal, Bachelor of Science Degree

48 months – 192 Credit Units

Version: 2.0

Graduates of the Paralegal program are prepared, under the direction of an attorney, to interview, gather, review and analyze factual situations; research the law; prepare and interpret legal documents, and conduct day to day operations of a legal office. Graduates of the program may find employment in legal offices, state and federal government agencies, corporate legal departments, consumer groups, insurance companies, banks, title companies, and legal aid societies.

The Bachelor of Science degree in Paralegal enhances the study of law and legal research to permit graduates to further their legal knowledge while enhancing their opportunity for career advancement. The program is offered for students who have 36.0 or more transferable quarter (24.0 semester) credits. Students who have earned an approved Associate of Arts degree may be enrolled with Junior standing and can complete the bachelors with an additional 96.0 credits.

The Paralegal program is a terminal degree in that it trains individuals for entry-level positions and is not a preparatory curriculum for law school.

Course Code	Course	Bachelor's Degree Quarter Credit Hours
MAJOR CORE		
Lower division		
PLA	1003 Introduction to Paralegal	4.0
CJL	2134 Criminal Procedure and the Constitution	4.0
PLA	1105 Legal Research and Writing I	4.0
PLA	2106 Legal Research and Writing II	4.0
PLA	2201 Civil Litigation I	4.0
PLA	2224 Civil Litigation II	4.0
PLA	2273 Torts	4.0
PLA	2423 Contract Law	4.0
MAJOR CORE LOWER DIVISION		32.0
Upper division		
PLA	3115 Legal Research and Writing III	4.0
PLA	3570 International Law	4.0
PLA	4473 Worker's Compensation and Employment Benefit Law	4.0
PLA	4116 Legal Research and Writing IV	4.0
PLA	4263 Rules of Evidence	4.0
PLA	4274 Advanced Tort Law	4.0
PLA	4523 Law and Medicine	4.0
PLAP	4483 Administrative Law	4.0
PLAP	3210 Elder Law	4.0
PLA	4470 Employment Law	4.0
CJL	3215 Concepts of Criminal Law	4.0
CCJ	4054 Criminal Justice Ethics and Liability	4.0
CCJ	4129 Cultural Diversity for Criminal Justice Professional	4.0
SCC	3004 Private Investigations I OR	4.0
PLAP	4450 Paralegal Senior Externship**	
PLAP	4400 Paralegal Senior Capstone Experience	4.0
Major Core Upper Division		60.0
TOTAL MAJOR CORE CREDIT HOURS		92.0
GENERAL EDUCATION		
SLSP	3130 Principles and Applications of Adult Learning	4.0
ENC	1101 Composition I	4.0
ENC	1102 Composition II	4.0
SPC	2017 Oral Communications*	4.0
MAT	1033 College Algebra	4.0
SLS	1505 Basic Critical Thinking	2.0
PSY	2012 General Psychology	4.0
EVS	1001 Environmental Science	4.0

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General Education Electives*** Must include at least one course from each of the following subject areas: <ul style="list-style-type: none">• Communications/Humanities• Math/Science• Social Science	24.0
TOTAL GENERAL EDUCATION CREDIT HOURS:	54.0
APPROVED ELECTIVE REQUIREMENT:	46.0
TOTAL QUARTER CREDIT HOURS REQUIRED FOR GRADUATION:	192.0

*This course is not offered online. Fully online students may take SPCP 2300 Fundamentals of Interpersonal Communication to satisfy this requirement.

**Not offered online.

Associate of Arts Transfer Students: Students who enroll with an approved Associate of Arts degree will have 96.0 transfer credits applied to the overall degree requirement of 192.0 quarter credits. Approval is based upon the degree being earned at an accredited institution, and includes a minimum of 36.0 semester or 54.0 quarter credits of general education coursework. Transfer students in this category have satisfied all elective and general education requirements, with the exception of **SLSP 3130—Principles and Applications of Adult Learning**. Students successfully completing the remaining 96.0 credits in the program will fulfill all course requirements for the bachelor's degree.

All other students admitted to program: must complete the degree requirements as described below.

Credits requirements for degree: students must complete a minimum of 192.0 credits in the major core, general education, and elective categories.

*****General Education Requirements:** To include a minimum of 54.0 quarter credits of general education coursework taken from the Humanities, Social Sciences and Math/Science categories. In addition to the courses specified in the general education section of the program outline, students must complete a total of 24.0 credits from the following subject areas, with a minimum of 4.0 credits taken from each area:

- Communications/Humanities
-may include ENCP 3211, AML 2000
- Social Sciences
-may include SYG 2000, SOP 4005, CPO 4004, AMH 2030, POS 2041, ECO 3007, ECO 3028
- Mathematics and Science
-may include: STA 2014

Elective Requirements: Students may fulfill the balance of the credit requirements for the degree by taking up to 46.0 credits in the electives category.